

 *Hampton Township*  
**Regular Board Meeting Minutes**  
**August 20, 2024 7:00pm**

Chair Jim Sipe  
Supervisor Ryan Sunquist  
Treasurer Angela Niebur  
Clerk Molly Weber  
Absent Supervisor, Dan Peine

Others in attendance were: Shelly Kidd, Lynn Harten, Sheryl Harten, Heidi Magnuson, and Tom Harten.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Jim Sipe seconded it. Motion carried.**

**PUBLIC COMMENT**

- Doug Wille stated we don't really want the data center but there really isn't much we can do.

**ROAD REPORT- Otte Excavating**

- Any disaster issues from weather to be reported – outcome of Road Tour done by Jason Otte & Ryan Sunquist – we did not have any
- Hampton Township Updated Road Map – no changes
- Roads are in good shape. Culverts are on order to do this year on Darkhorse Lane.

**PLANNING COMMISSION SYNOPSIS**

- **Joey Werner**
  - 24131 Northfield Blvd
    - Permit application for pole shed

Joey stated his proposed 60x104 foot shed with 16 foot sidewalls, full concrete. 6.7 acres all contiguous. Well off the center of the road. Seems to meet all setbacks so location looks good. Limited to 4.5% of total lot acreage for outbuildings so fine there also. **Dave Peine made a motion to recommend approval for the shed on Joey Werner property at 24131 Northfield Blvd. He meets all the setbacks and has way more than enough acreage for it. Casandra Schaffer seconded. Motion carried.**

**Ryan Sunquist made a motion to approve the accessory building for Joey Werner at 24131 Northfield Blvd. Jim Sipe seconded. Motion carried.**

- **Jeanne & Jeff Werner**
  - 5148 240<sup>th</sup> Street East
    - Permit for 3 car garage

Jeanne wants to remove existing garage and add an attached garage. About 32x32 or 32x34. She has 17.61 acres. Property line setbacks look okay. **Casandra made a motion that Jeff and Jeanne Werner be allowed to tear down the existing garage and add new garage 32x34, meets all setbacks and has enough acreage. Dave Peine seconded. Motion carried.**

**Jim Sipe made a motion to approve the new garage for Jeanne Werner at 5148 240<sup>th</sup> Street. Ryan Sunquist seconded. Motion carried.**

**UNFINISHED PLANNING COMMISSION**

- **Paul & Lorri Gergen**
  - 507.491.0035
    - Buildable Parcel Determination on the following 8 parcels (all in section 28-113-18):
      1. PID#17-02800-01-010
      2. PID#17-02800-02-016
      3. PID#17-02800-75-012
      4. PID#17-02800-51-011
      5. PID#17-02800-77-011
      6. PID#17-02800-50-011
      7. PID#17-02800-26-012
      8. PID#17-02800-26-013

**The Gergens were not present.**

- **Tom Rother/Rother Trust**
  - TomR@NETMANCO.com
    - Parcel Splits
    - PID#17-00500-29-010 (split of property new Parcel C of 2.3 acres)
    - PID#17-00500-29-010 (split of property new Parcel D of 8.68 acres)
    - PID#17-00500-29-020 (split of property part to new Parcel C Rother Farms balance to .79 acre parcel, exiting homestead)
    - PID#17-00500-02-013 (split of property new parcel 10.09 acres)

**Parcel A on survey is Vermillion Township. Currently there are no building sites in Hampton Township. A substandard lot is less than 1.5 acres. Parcel C is already a substandard lot so making it smaller is not within the acceptance of the Ordinance. PID#17-00500-29-020. Currently the house is a lot of record so if it is changed it they would no longer be able to rebuild. Jim Sipe made a motion that after examining the 4 parcel splits proposed by Tom Rother the Board has approved that portion of Parcel A that is in Hampton Township, Parcel B, Parcel D and Parcel C if Parcel C it is extended to include PID#17-00500-29-020 with the understanding that none of the parcels in Hampton Township are buildable. Ryan Sunquist seconded. Motion carried. The motion is contingent on the survey being updated to reflect the said changes.**

Tom Rother will submit an edited survey for Jim Sipe to sign off on. Edited survey received so Jim Sipe signed off on it.

#### **OLD BUSINESS**

- **Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue** – discussed at March meeting- hopefully will be done this year – County will do construction administration. \$10,000.00 for construction, \$10,000.00 for design-1/2 cost is Hampton and 1/2 cost is Douglas. Nothing new here.
- **VRWJPO email about Model Ordinance and Local Updates** – anything to report-permitting now just for one acre or more – nothing new here
- **Landscaping around the building** – Jim Sipe and Nancy Schumacher abandoned the prairie grass idea. Ryan Sunquist will discuss with Jason Otte and bring ideas to next meeting

#### **NEW BUSINESS**

- **Matthew Belanger** – Dakota County ACRE Agricultural Chemical Reduction Effort – Matthew Belanger gave a presentation. County plans to reduce ground water contamination. All data is public facing. County wants to give updates occasionally. They have been sampling water for 2 years. With the drought there has not been much change in the depth of water. County has installed 27 wells in various places that they are monitoring. They have a nitrate testing event on the 27<sup>th</sup> from noon to 4pm at the Hampton City Hall.
- **New Election Judge** – Jim Sipe made a motion to add Doug Wille as an election judge. Ryan Sunquist seconded. Motion carried. Doug Wille will complete the required training.
- **Zoning question** – 7515 & 7545 240<sup>th</sup> Street East – MnDot is wondering if these could be rebuilt if they were destroyed. We do not know the answer to that but we cannot guarantee they could rebuild as these are grandfathered in and our current zoning doesn't allow it.
- **Frig for Office with upcoming Election?** – Ryan Sunquist stated he had a frig
- **Levy Form D Form** – Angie Niebur – Due September 30<sup>th</sup>. Angie needs signed Annual Minutes without the DRAFT watermark
- **Permits** –3 permits – 1 deck, 2 reroof

#### **REMINDER/FYI**

- **Comment period for draft Dakota County Solid Waste Management Plan (2024-2044) ends August 21, 2024 - FYI**
- **Respond to Vermillion River Watershed Technical Advisory Group by August 28 if interested in TAG committee - FYI**
- **Dakota Electric Outstanding Leader of Year due Thursday September 5, 2024 - FYI**
- **Dakota County Township Officer Association Fall Meeting** – Wednesday September 18, 2024 @ 7pm – Dakota County Extension Office 4100 220<sup>th</sup> Street West, Farmington, MN 55024- FYI

#### **OTHER BUSINESS-Board Members Only**

**JPA with Dakota County Sheriff** – Attorney will modify the JPA if we want. We would have to do the prosecuting. Township would be charged when we need to involve the Dakota County Sheriff.

**Ryan Sunquist made a motion to approve signing of checks 6848 to 6868 and a motion to approve the claims list and to approve the July Board minutes. Jim Sipe seconded. Motion carried.**

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

Jim Sipe made a motion to adjourn the meeting at 7:57pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 9/17/24

Supervisor: [Signature]

Clerk: Molly H. Weber

# Hampton Township Treasurer's Report

**August 2024 (September 17, 2024 Meeting)**

|         |                                     |                           |                     |
|---------|-------------------------------------|---------------------------|---------------------|
| 8/1/24  | <b>Beginning Checkbook Balance:</b> |                           | <b>\$185,067.04</b> |
|         | <b>Income</b>                       |                           |                     |
| 8/29/24 | Lloyd Watson                        | permit                    | \$362.12            |
| 8/29/24 | Solomon David                       | permit                    | \$81.00             |
| 8/29/24 | Built Strong Ext                    | permit for Karen Finnegan | \$167.00            |
| 8/29/24 | Linda Bryan                         | house sign                | \$35.00             |
| 8/16/24 | Dakota County distribution          |                           | \$592.13            |
| 8/30/24 | ICS Interest                        |                           | \$223.75            |
|         | <b>Total Income</b>                 |                           | <b>\$1,461.00</b>   |

|                |                             |                          |                    |
|----------------|-----------------------------|--------------------------|--------------------|
| <b>Check #</b> | <b>DISBURSEMENTS:</b>       |                          |                    |
| 6848           | Pat Fliegel                 | Election judge           | \$427.11           |
| 6849           | Tom Fliegel                 | Election judge           | \$207.79           |
| 6850           | Lynette Harten              | Election judge           | \$334.76           |
| 6851           | Sheryl Harten               | Election judge           | \$207.79           |
| 6852           | Jeremy Irrthum              | Election judge           | \$184.70           |
| 6853           | Cheryi Lemons               | Election judge           | \$311.68           |
| 6854           | Angela Niebur               | Treasurer Salary         | \$516.81           |
| 6855           | Kathleen Ramel              | Election judge           | \$161.61           |
| 6856           | Patrick Ramel               | Election judge           | \$706.48           |
| 6857           | Molly Weber                 | Clerk Salary             | \$1,896.31         |
| 6858           | Dakota Electric             | July statement           | \$30.89            |
| 6859           | Greater MN Gas              | natural gas              | \$16.51            |
| 6860           | Northfield Wifi             | Internet & phone         | \$26.49            |
| 6861           | Town Law Center             | legal fees               | \$483.00           |
| 6862           | Postmaster                  | PO Box rental-12 months  | \$100.00           |
| 6863           | O'Rourke Media group        |                          | \$33.43            |
| 6864           | M-R Sign Inc                | two address sign markers | \$82.26            |
| 6865           | Earl Anderson               | misc signs brackets      | \$205.35           |
| 6866           | Otte Excavating INC         | Road Maintenance         | \$7,200.00         |
| 6867           | Beaver Creek Companies      | Permits                  | \$507.92           |
| 6868           | Molly Weber                 | Office supplies          | \$209.38           |
| 8/31/24        | <b>TOTAL DISBURSEMENTS:</b> |                          | <b>\$13,850.27</b> |

**8/31/24 Ending Checkbook Balance** **\$172,677.77**

|                                       |                     |
|---------------------------------------|---------------------|
| Ending checkbook balance              | \$172,677.77        |
| plus checks not in (6)                | \$3,382.76          |
| equal ICS Statement Balance 8/31/2024 | <b>\$176,060.53</b> |

**Checks not in:**

|                |               |
|----------------|---------------|
| 6848 \$427.11  | 6861 \$483.00 |
| 6855 \$161.61  | 6865 \$205.35 |
| 6857 \$1896.31 | 6868 \$209.38 |

**ICS Shadow Money Market Account (980085755)**

|         |                           |              |
|---------|---------------------------|--------------|
| 8/1/24  | Beginning Savings Balance | \$193,816.56 |
| 8/31/24 | Interest Earned           | \$420.19     |
| 8/31/24 | Ending Savings Balance    | \$194,236.75 |

**Escrow Account (000080034306)**

|          |                                   |       |             |
|----------|-----------------------------------|-------|-------------|
| 1/1/22   | Dakota Electric                   |       | \$1,500.00  |
| 4/28/22  | Garrison Endress                  |       | \$2,000.00  |
| 5/27/22  | Dakota Electric for Julia Filoteo |       | \$2,820.00  |
| 8/30/22  | Lorenzen/Lippert                  |       | \$2,000.00  |
| 9/29/22  | Dakota Electric                   |       | \$1,680.00  |
| 9/29/22  | Angela Niebur                     |       | \$2,000.00  |
| 12/29/22 | Angela Niebur                     | 2,000 |             |
| 2/27/23  | PCI Roads LLC                     |       | \$2,000.00  |
| 3/30/23  | CAN,LLC                           |       | \$1,000.00  |
| 4/27/23  | En Engineering LLC                |       | \$1,000.00  |
| 9/27/23  | Dakota Electric                   |       | \$1,000.00  |
| 10/30/23 | Dakota Electric                   |       | \$1,000.00  |
| 11/30/23 | Dakota Electric                   |       | \$1,000.00  |
| 11/30/23 | JSI Engineering                   |       | \$1,000.00  |
| 2/27/24  | Paul/Lorri Gergen                 |       | \$2,000.00  |
| 4/23/24  | Paul/Lorri Gergen                 | 2,000 |             |
| 5/30/24  | Dakota Electric                   |       | \$1,000.00  |
| 6/28/24  |                                   |       | \$1,000.00  |
| 8/31/24  | Agree w/statemeent                | Total | \$59,250.00 |



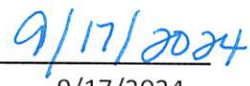
James Sipe, Supervisor



9/17/2024



Angela Niebur, Treasurer



9/17/2024